



**AGENDA**  
**HILLSBOROUGH TOWN BOARD**  
**January 14, 2008**  
**7:00 PM, Town Barn**

*COMPLIANCE WITH THE "AMERICANS WITH DISABILITIES ACT" interpreter services and/or special sound equipment are available on request. If you are disabled and need assistance with reasonable accommodations, call the Town Clerk's Office at 732-1270.*

**1. PUBLIC CHARGE**

*The Hillsborough Board of Commissioners pledges to the citizens of Hillsborough its respect. The Board asks its citizens to conduct themselves in a respectful, courteous manner, both with the Board and with fellow citizens. At any time should any member of the Board or any citizen fail to observe this public charge, the Mayor or their designee will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Mayor or their designee will recess the meeting until such time that a genuine commitment to this public charge is observed.*

**2. PUBLIC HEARING**

- A. Public Hearing to gather public comment regarding an ordinance to condemn dwelling at 106 US 70 East for Minimum Housing Code Violations
- B. Hear public comment on a proposed short-term (56 day) moratorium on the acceptance and processing of applications for site plan within the town's jurisdiction to allow for the adoption of new review standards and processes. The proposed start date is January 17, 2008 and end date is March 10, 2008
- C. Hear public comment on project financing for Gold Park/Riverwalk Phase I, Phase II Property Acquisition and Planning, and the Nash Street Sidewalk Project

**INTERVIEW VOLUNTEER ADVISORY BOARD CANDIDATES**

- A. Interview volunteer to fill vacancies on the Water/Sewer Advisory Committee
- B. Interview volunteers for vacancies on the Historic District Commission, Board of Adjustment, and Planning Board

**3. AUDIENCE COMMENTS REGARDING MATTERS NOT ON THE PRINTED AGENDA**

**4. AGENDA CHANGES & AGENDA APPROVAL**

**5. APPOINTMENTS**

- A. Consider appointment to fill vacancy on the Water/Sewer Advisory Committee *Attachment 5.A*
- B. Consider adoption of a resolution to Orange County Commissioners recommending the appointment of two residents to fill out of town positions on the Board of Adjustment *Attachment 5.B*
- C. Consider appointments to fill vacancies on the Historic District Commission *Attachment 5.C*
- D. Consider reappointment of Jessica Dockery to a second term on the Historic District Commission *Attachment 5.D*
- E. Consider reappointment of Tom Campanella to a second term on the Planning Board *Attachment 5.E*
- F. Consider appointment Stephen Whitlow to the Planning *Attachment 5.F*

**6. COMMITTEE REPORTS (Critical)**

**7. REPORT FROM THE TOWN MANAGER**

**8. DEPARTMENTAL REPORTS**

*Attachment 8*

**9. ITEMS FOR DECISION – CONSENT AGENDA**

- A. Consider Approval of the Minutes of the November 13, 2007 Regular Town Board Meeting; the November 13, 2007 Closed Session; the December 10, 2007 Regular Town Board Meeting; and the December 10, 2007 Closed Session *Attachment 9.A*

- B. Consider approval of Animal Control and Protection Services Agreement with Orange County *Attachment 9.B*
- C. Consider approval of a resolution articulating the Town’s support for the concept of developing a Joint Public Meeting Facility in Downtown Hillsborough with Orange County *Attachment 9.C*
- D. Consider Approval of amendment to the Town’s Job Classification Listing to revise the Investigator, Sergeant, and Corporal Positions as recommended by the Archer Classification Consultants *Attachment 9.D*
- E. Consider resolution authorizing application for a Clean Water Management Trust Fund grant for the WWTP project design *Attachment 9.E*
- F. Authorize manager to execute agreement with Clarion Associates for Phase 2 of the Strategic Growth Plan in 50-50 cost share arrangement with Orange County for a total fee of \$16,500 *Attachment 9.F*
- G. Adopt memorandum of agreement regarding the responsibilities of the four county jurisdictions, the homelessness program coordinator, and the Partnership to End Homelessness Executive Team to establish responsibilities in advance of hiring the coordinator *Attachment 9.G*
- H. Consider approval of Budget Amendments *Attachment 9.H*
- I. Consideration of an Amendment to the Utility Deposit Section, Section 14-8, of the Town's Municipal Code *Attachment 9.I*

**10. ITEMS FOR DECISION – REGULAR AGENDA**

- A. Robin Jacobs and Holly Reid to address the Town Board on behalf of the Eno River Association *Attachment 10.A*
- B. Presentation on the 2006-2007 Comprehensive Annual Financial Report *Attachment 10.B*
- C. Presentation of the 2005-2006 Government Financial Officers Association Certificate of Achievement for Excellence in Financial Reporting *Attachment 10.C*
- D. Douglas Dwyer would like to address the Board regarding designating a loading area in front of 133 East King Street *Attachment 10.D*
- E. Consideration of an ordinance to condemn the dwelling at 106 US 70 East for Minimum Housing Code violations and direction to staff regarding enforcement *Attachment 10.E*
- F. Consideration adoption of a resolution to approve the project financing for Gold Park/Riverwalk Phase I, Phase II Property Acquisition and Planning, and the Nash Street Sidewalk Project *Attachment 10.F*
- G. Consider adoption of resolution endorsing Green Building *Attachment 10.G*
- H. Consideration of an ordinance to establish a Moratorium from January 17, 2008 to March 10, 2008 on the acceptance and processing of application for site plan review within the town’s jurisdiction *Attachment 10.H*
- I. Discuss possible expansion of Occupational Health Nurse Hours *Attachment 10.I*
- J. Update and Review of Proposed Agenda for the February 9<sup>th</sup> FY09 Budgetary Planning Retreat *Attachment 10.J*
- K. Discuss possible “Hot Topics” for the January 28<sup>th</sup> Workshop *Attachment 10.K*

**11. CLOSED SESSION**

- A. Closed Session as authorized by North Carolina General Statute Section 143-318.11 (3) to meet with Town Attorney regarding current Litigation Robins v. Town of Hillsborough (Asphalt Plant)
- B. Closed Session as authorized by North Carolina General Statute Section 143-318.11 (3) to meet with Town Attorney regarding current Litigation Coucoulas/Knight status

**12. ADJOURN**