



### **Agenda**

Wayfinding Signage Task Force

Tuesday, Oct. 28 2008

7:00 PM, Town Barn

- ITEM 1:** Welcome- Mike Gering
- ITEM 2:** Consideration of changes or adjustments to the agenda
- ITEM 3:** Review and make changes to the September Meeting Summary
- ITEM 4:** Review consultant proposals based on the following ranking criteria and group discussion:
1. Compliance with the Request for Proposal
  2. Understanding of the project
  3. Proposed project approach
  4. Experience and expertise
  5. Assigned personnel's qualifications and availability
  6. Ability to meet time constraints
  7. Non-binding fee expectation
- ITEM 5:** Make recommendation to the Town Board for wayfinding signage design consultant
- ITEM 6:** Select subcommittee/staff to coordinate with graphic design consultant
- ITEM 7:** Review project schedule to note future meeting dates
- ITEM 8:** Adjourn

*Please call the Planning Department if you cannot attend.  
732-1270 ext. 74 (this line is connected to voice mail)*