

MINUTES
WATER SEWER ADVISORY COMMITTEE
Thursday, September 7, 2006
7:00 PM Town Barn

Members Present: Dan Barker, Paul Kimple, Katherine Sanders, Jim Singleton and James Watts

Members Absent: none

Elected Officials: none

Staff: Kenny Keel, Julie Vance, Margaret Hauth and Will Baker

Visitor(s): Jeff Mahagen

ITEM #1 Chair Watts called meeting to order at 7:00 PM.

ITEM #2 The following items were removed from the agenda: 3, 10 and 13. Item #14 was rephrased to state "Elect new chair and vice chair."

ITEM #3 Interview Candidate was removed from the agenda due to the Candidate not being present.

ITEM #4 A motion was made by Kimple and seconded by Barker to accept the July and August meeting minutes as written. The motion passed unanimously.
MOTION:

ITEM #5 The September Engineering Status Update included briefing on the following:

- Upgrade of WWTP or pumping wastewater to Durham options are both still being looked at in a feasibility study.
- We have had 5 reportable sanitary sewer spills since the beginning of 2006.
- The reservoir is 7 inches below the full point (98% capacity). The current release is a little over 1 cfs.
- The THMs results for the quarter keep us in compliance.
- No water restrictions are in affect for our water customers, but we are in Stage 1 withdrawal restrictions due to the level of Lake Orange (it is 20 inches below full, 85% of its capacity).
- The contractors have begun laying pipe for Cates Creek Outfall.
- The Thalle Outfall is complete but not yet in operation. We are waiting for a State Permit for the Habitat Outfall.
- A sewer pipe on Hayes Street has been taken out of service to rid the Town of a large I&I problem.
- The Assistant Utility Director position has been filled. His name is Will Baker and he started work the day after Labor Day.

ITEM #6 Town Board Update - Tabled
July 10 – no one attended
June 24 – no one attended

- ITEM #7 Kimple distributed results from a survey conducted at Hog Day and Last Fridays. Some of the results concerning growth in respect to preserving and enhancing the core area were as follows:
- Preserve significant cultural and natural resources 65%
 - Coordinate Growth with water and sewer availability 60%
- ITEM #8 The Town Board is proposing seeking input on allocating our limited water resources from the WSAC on all new proposed developments. The Town Board asked the Planning Director to coordinate the efforts between the Town Board and the WSAC. The Planning Director proposed two question to the committee: 1) Would the committee like to be involved and 2) if they are interested, how would they like to be involved in the process. If they are interested in being involved, the Planning Director would have to write a new policy for the approval process.
- The committee is interested in giving recommendations on allocating water capacity to proposed new developments. They are not interested in hearing a presentation from the applicant or copies of the plans, they would only need numbers from staff as to how much water usage would be needed for the proposed development and how it would affect the infrastructure. The Planning Director is not sure if they can legally not here from the applicant and make a decision solely based on staff recommendations. She will consult the Town Attorney and get back with the committee. She will also look into the timing of their recommendation to the Town Board and the Planning Board in the approval process.
- ITEM #9 Staff gave an update of the Utility Assistance Program from the Billing Office and OCIM. As of current, less than 2% of the utility customers are donating to the program, but the need continues to grow. The Committee would like for the Town to place advertisement on the Town's website. The Committee would also like for the Town to pursue being able to make donations on-line. It was also suggested to request donations for the Fund from: 1) large employers in Town, 2) churches, and 3) civic groups. Julie will speak to Katherine Wright about working on public relations with the community at large.
- ITEM #10 Item was removed from the agenda due to lack of need for further discussion.
- ITEM #11 Watts will be composing a resolution with recommendations for regulating irrigation systems after conducting a survey of neighboring utility systems. Most of them consist of even addresses watering on Monday, Wednesday, Friday and odd addresses watering on Tuesday, Thursday, Saturday. It is also recommended that automatic moisture meters be used to prevent unneeded watering. In cases of drought and water restrictions, the irrigation regulations would be trumped.
- ITEM #12 Sanders made a motion to accept the proposed additions to the rules and procedures of the attendance policy and the terms of existing members,
MOTION:

Kimble seconded the motion, and the motion passed unanimously.

ITEM #13 Item was removed from the agenda due to the Candidate not being present.

ITEM #14 Katherine Sanders was elected Chair unanimously after Barker made a motion and Singleton seconded the motion.

MOTION: Dan Barker was elected Vice Chair unanimously after Sanders made a motion and Kimble seconded the motion.

ITEM #15 The blank agenda item was not need for this month's meeting.

ITEM #16 Kimble made a motion to adjourn the meeting and Sanders seconded the motion, and the motion passed unanimously. The meeting adjourned at 7:59 PM.

Respectfully submitted,
Julie E. Vance
Utilities Analyst