

MINUTES
WATER SEWER ADVISORY COMMITTEE
Thursday, April 6, 2006
7:00 PM Town Barn

Members Present: Dan Barker, Paul Kimple, Katherine Sanders, Jim Singleton and James Watts
Members Absent: Chris Cole and two vacant positions
Elected Officials: Mike Gering
Staff: Julie Vance

ITEM #1 Chair Watts called meeting to order at 7:03 PM.

ITEM #2 The Paul Kapp's letter that was sent to the committee members was added to the agenda as Item #10.

ITEM #3 A motion was made by Kimple and seconded by Sanders to accept the
MOTION: March meeting minutes as written. The motion passed unanimously.

ITEM #4 The April Engineering Status Update included briefing on the following:

- First sanitary sewer overflow occurred at Lakeshore pumpstation due to malfunction of force main.
- A contractor is working on the landscaping at the Water Treatment Plant.
- We are still noncompliant with TTHMs and an insert was included with the last utility bill.
- We are not in water restrictions, but the river has been dipping below 10 cfs lately.
- Other than 5 landowners along Cates Creek Outfall, all easements for the outfall have been signed.
- Designs are being worked on for Tuliptree utilities.
- The proposals for the Wastewater Treatment Plant RFPs have been received and are being reviewed. The Elizabeth Brady Pumpstation upgrade has been removed from the project.
- Lakeshore Outfall is on hold until we respond to State inquiries for permit approval.

ITEM #5 Town Board Update:

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- The proposed FY07 Water Fund is currently \$600K - \$700K in the red until cuts are made.
- A settlement has not been agreed upon for the WTP upgrade.
- Discussion of future water allotments. Water has been allocated for projects that may never materialize. We are currently looking to apply time limits on all future agreements.

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- No water sewer related issues were discussed.

ITEM #6 The Eno River Confluence Meeting convened by Orange Commissioner Barry Jacobs is being held April 11, 2006 at the Big Barn Convention Center. The Town Manager and Town Engineer are attending, along with Chair Watts. All stakeholders of the Eno River are encouraged to attend with the main goal of protecting the Eno and its resources, as well as satisfying the community's needs. Chair Watts will present a full report of the meeting at next months meeting and copies of all handouts will be provided to the committee if any are distributed.

ITEM #7 Strategic Growth Plan Steering Committee Activities by Kimple

- A statement of common goals was agreed upon.
- The committee now has a website.
- Water within the strategic growth plan is the number one consideration of where the Town and County can grow. This issue is being evaluated from all angles. For example, can Durham supply us with a reliable water source if and when needed?
- The next issue to be discussed is transportation availability and brainstorm on what the counties future needs are concerning transportation.
- The next meeting will be 04/27/2006 starting at 6pm in the Town Barn and all committee members are invited to attend.

ITEM #8 FY2007 Public Utilities Budget Preparations will be further discusses at future meetings when more information is made available. Gering requested that the committee review the rate model and assure that it is achieving the goal of smooth rate adjustments when needed. Staff will make sure the rate model is forwarded to the committee members and let them know when the model was last updated.

ITEM #9 Staff informed the committee that Dorothy Johnson has requested be removed from her responsibilities with the Water/Sewer Advisory Committee. A formal resignation letter has been requested from Ms. Johnson so that the Town Board can formally remove her.

There are now two in-town vacancies on the Committee and staff has requested recommendations from the COP division from the Fairfield and West Hillsborough Neighborhood Watch Programs to fill the vacancies. It was also suggested to check with the Churton Grove Homeowners Group to possible members, but the committee would like to keep membership at 50% in-town and 50% out-of-town.

It was decided to table the current volunteer application, since not only will the new citizen not be available until August 2006, he will also be considered an out-of-town member while living in Churton Grove.

The committee would like for member renewal to be staggered so that at two members require renewal annually. Staff will devise a rotation schedule and bring it to the committee for approval at the next meeting.

ITEM #10 All members received the copy of Paul Kapp's letter to the County. Mr. Kapp is the Chair of the Historic District Commission. Mr. Kapp addressed the issue of the County trying to build a new building on Queen Street in the Historic District without following proper procedures as designated by the Town. At this point the committee has no official position on the matter and they only wish to share information with each other. Gering made the point that should any committee wish to write a letter in an official capacity on town letterhead, he encourages them to work closely with staff for such future endeavors.

ITEM #11 Sanders made a motion to adjourn the meeting and Kimple seconded the **MOTION:** motion, and the motion passed unanimously. The meeting adjourned at 8:04 PM.

Respectfully submitted,
Julie E. Vance
Utilities Analyst